PHA COVID-19 BOARD MEETING PROTOCOLS

Effective April 8, 2020

The Philadelphia Housing Authority (PHA) is implementing the following procedures for its public Board of Commissioners meeting, effective immediately and until further notice, due to the federal, Commonwealth, and City of Philadelphia guidelines and declarations regarding the COVID-19 pandemic and need for social distancing.

In accordance with health and safety concerns related to the above, as well as PHA's By-Laws that allow for remote participation, and respecting the goals and requirements of the Sunshine Act, the following procedures shall apply to these PHA Board meetings:

- <u>Virtual Meetings</u>. The meetings will be conducted virtually, with viewing participation information to be updated and published on this website no later than 10 a.m. on the Wednesday preceding the Thursday Board meeting (the schedule of the Board meetings is on the PHA website).

- <u>Publication of the Agenda</u>. The draft agenda for the Board meeting will be published on this website no later than a week before the meeting and finalized by 9 a.m. one day before the meeting.

- <u>Public Comment</u>. Comments of no longer than three (3) minutes on any of the resolutions or for the general comment period may be submitted in advance by emailing them to phaboardmeeting@pha.phila.gov or recording them on the voicemail set up for this at the following phone number 267-939-2089. Comments must be received by 5 p.m. on the day before the Board meeting. A total maximum of and the first ten (10) comments received through these means will be read into the record or played at the appropriate time in the meeting (prior to deliberation or vote if related to a resolution), subject to compliance with PHA procedures regarding public comment (Resolution No. 11502, approved on January 26, 2012, prohibits defamatory, uncivil, harassing or rude comments and comments of a personal nature, directed at an individual either by name or inference, that do not further the business of PHA).